**National Sun Yat-Sen University**

Request Form for Admission Deferral

File #:　　　　　　　　　　 　 　　　 Date:　　yy　　mm　　dd

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | Date of Birth |  | | Admission Academic Year |  | |
| Dept./Inst./  Prog. |  | | | | | □Bachelor □Master □Doctoral | | |
| Previous Degree |  | | | | | Graduation Date: | | |
| Explanation of Deferral |  | | | | | | | |
| Period of Deferral | One year since the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Year  Expecting to enroll in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Year | | | | | | | |
| Contact  Information | Phone #:  Mailing address：  E-mail： | | | | | | | |
| Deferral Certificate Delivery | □ Pick-up in person　　 **Sign here in receipt：**　　　　\_\_\_  □ By post (Please attach a self-addressed stamped envelope) | | | | | | | |
| Signature of Applicant |  | Signature of Guardian  （Undergraduates only） | | |  | Applicant | * In person * Deputy（Letter of Authorization required） |
| Required Documents | □Copy of diploma of previous degree  □Copy of admission letter  □Copy of passport | | | | | | | |
| Department Chairperson | | Registration Division, Office of Academic Affair | | | | | | |
| Authorized Officer | | | | Director of the Division | | |
|  | |  | | | |  | | |

Steps：Department Chairperson → Registration Division, Office of Academic Affairs (Rm6007, 6th fl. Administration Building)