**National Sun Yat-Sen University**

Request Form for Admission Deferral

File #:　　　　　　　　　　 　 　　　 Date:　　yy　　mm　　dd

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | Date of Birth |  | Admission Academic Year |  |
| Dept./Inst./Prog. |  | □Bachelor □Master □Doctoral |
| Previous Degree |  | Graduation Date: |
| Explanation of Deferral |  |
| Period of Deferral |  One year since the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Year Expecting to enroll in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Year |
| ContactInformation | Phone #:Mailing address：E-mail： |
| Deferral Certificate Delivery | □ Pick-up in person　　 **Sign here in receipt：**　　　　\_\_\_　 　 　□ By post (Please attach a self-addressed stamped envelope) |
| Signature of Applicant |  | Signature of Guardian（Undergraduates only） |  | Applicant | * In person
* Deputy（Letter of Authorization required）
 |
| Required Documents | □Copy of diploma of previous degree □Copy of admission letter□Copy of passport  |
| Department Chairperson | Registration Division, Office of Academic Affair |
| Authorized Officer | Director of the Division |
|  |  |  |

Steps：Department Chairperson → Registration Division, Office of Academic Affairs (Rm6007, 6th fl. Administration Building)